## HOME OF THE **DOME**

#### **HOW TO SUBMIT A REQUEST**

To request a dome lighting for your event or organization, please read the instructions below and email submission to:

### DomeLight@city-buffalo.com

# SUBMIT THE FOLLOWING INFORMATION ON YOUR COMPANY OR ORGANIZATION FORMAL LETTERHEAD.

#### INFORMAL REQUESTS WILL NOT BE CONSIDERED.

- Name of event
- Sponsoring organization
- Organization address and contact information (contact person's name, phone & email)
- Date of submission AND Date requested
- Color of choice
- Description of the event/cause and it's relation to the color chosen. Character limit of 200 / approx. 30 words.

(i.e. The Dome is lit in Orange in recognition of Spinal Cord Injury Awareness Month.)



Dated applications should be received at least 2 weeks prior to requested Dome Lighting date(s). Requests will be honored on a first come first serve basis. The City of Buffalo, at its own discretion, has the right to change the lighting schedule without prior notice. Dome Lighting will be granted for no more than three (3) consecutive days.

MAYOR BYRON W. BROWN